

OFFICIAL COUNCIL PROCEEDINGS

A special session of the City Council of the City of Menomonie, Dunn County, Wisconsin, was held in open session on September 6, 2011, and called to order by Mayor Knaack at 6:30 p.m. in the City Council Chambers. The following members were present: Smith, White, Hausler, Dickmann, Riedel, Schwebs, Halloran, Solberg, Cruz, Beety and Mercil.

The Strategic Planning Sub-Committee reported to the Council their recommendations within the category of Improved Communication. No action was taken.

A regular meeting of the City Council of the City of Menomonie, Dunn County, Wisconsin, was held in open session on September 6, 2011, and called to order by Mayor Knaack at 7:05 p.m. in the City Council Chambers. The following members were present: Smith, White, Hausler, Dickmann, Riedel, Schwebs, Halloran, Solberg, Cruz, Beety and Mercil.

MOTION was made by Cruz, seconded by Hausler, and carried to approve the minutes of the August 15, 2011 meeting.

PUBLIC COMMENTS - Tim Hoel, Coordinator of the Alcohol Compliance Program at Arbor Place, announced that he was available to answer questions that might arise in tonight's discussion.

Karen Dorow, Finance Director at St. Joseph's Church, on behalf of St. Joseph's Parish announced that the Pastoral Council fully supports the use of a portion of the lower level of St. Joseph's Catholic Church (Charles Hall) as a warming shelter for homeless individuals from November 1st through March 31st from 9:30 p.m. to 6:00 a.m.

Samantha Hoyt announced that she was available to answer questions relating to the Temporary Beer application for the Marty's Mojo 5K run/walk fundraiser event planned for October 1, 2011.

MOTION was made by Smith, seconded by Cruz, and carried to change the order of the agenda and hear 6. B. first.

MOTION was made by Smith, seconded by Beety, and carried to move agenda items 5 B and 5 C after 6 D on the agenda.

MOTION was made by Schwebs, seconded by Smith, and carried to suspend the rules to hear from representatives who would like to speak about the proposed Winter Haven warming shelter.

Heidi Hooten, Coordinator of Stepping Stones Shelter, provided the Council with some background information and described the anticipated need for the emergency shelter.

Julie Bendel, Dunn County Advocate for Homeless, described the proposed hours of operation, staffing levels of the emergency shelter, and services that will be provided.

Kristine Burlowsky stated that the emergency shelter will be run entirely by volunteer staff and she suggested that this project could be a great fundraising event for the Council members.

MOTION – was made by Cruz, seconded by Solberg, and carried directing the City Clerk to request copies of codes of conduct from other municipalities and then forward the copies electronically to the Council Members for their review.

MOTION – the following motion relating to alcohol compliance checks was made by Smith, seconded by White, and carried: It is the desire of the city to create a fair and consistent program to meet these challenges. Therefore, a good faith effort will be made to complete two complete rounds of licensee checks each year.

MOTION to change to a freestyle seating arrangement for the city council meetings was made by Solberg, seconded by Cruz, and carried on the following roll call vote: Ayes: Smith, Hausler, Halloran, Solberg, Cruz and Mercil. Noes: White, Dickmann, Riedel, Schwebs and Beety.

BIDS were received for the pedestrian overpass painting project as follows:

Contractor	Alternate #1 Bid (Entire Structure)	Alternate #2 Bid (North face only)
Burkel Construction, Inc.	\$41,319.00	\$38,488.00
TMI Coatings, Inc.	\$74,150.00	\$33,200.00

MOTION to accept the bid of \$41,319 from Burkel Construction, Inc. was made by Dickmann and seconded by Cruz.

MOTION was made by Halloran, seconded by Beety, and carried to amend the motion to include the language that the award of the contract is contingent upon the contractor providing the necessary bonding and insurance, and upon Burkel Construction providing documentation & references, for city engineer review, showing that they have successfully completed similar projects.

ORIGINAL MOTION, AS AMENDED, carried unanimously on roll call vote.

MOTION was made by Smith, seconded by Solberg, and carried to move agenda item 6 (10) licenses to this time on the agenda.

MOTION to approve the license list, as presented, was made by Schwebs and seconded by Dickmann.

MOTION to suspend the rules to hear from Samantha Hoyt was made by Hausler, seconded by Riedel, and carried. Samantha Hoyt answered questions from the Council members relating to the application for a Temporary Class “B” beer license for the Marty’s Mojo 5K Run/Walk fundraiser scheduled for October 1, 2011.

ORIGINAL MOTION, carried unanimously.

PRESENTATION was given by Wendy Sander, Planner at Cedar Corporation, relating to the benefits of Tax Increment Districts (TID’s) and the statutory requirements for the districts.

RESOLUTION NO. 11 adopting Project Plan Amendment No. 2 designating Tax Incremental District #13 as a Distressed Tax Incremental District was introduced and moved for adoption by Beety, seconded by Smith, and carried unanimously on roll call vote.

RESOLUTION NO. 12 adopting Project Plan Amendment No. 1 authorizing Tax Incremental District No. 14 as a Donor District was introduced and moved for adoption by White, seconded by Halloran, and carried unanimously on roll call vote.

BUDGET TRANSFERS - MOTION was made by White, seconded by Dickmann, and carried unanimously on roll call vote to approve the following budget transfers:

\$2,450 from Police 01.52110.242 Radio Maintenance to 01.52110.723 Protective Gear;
\$2,500 from Fire 01.52310.439 Schools/Conferences to 01.52310.454 Building Supplies; and

2010 YEAR END BUDGET TRANSFER Final Audit Adjustments			
TRANSFER BUDGET TO CONTINGENCY			
		DEBIT	CREDIT
01.54110.	54110 MACHINERY & EQUIPMENT		
	453 PARTS & REPAIR SUPPLIES	5,476.00	
01.60000.	60000 CONTINGENT FUND		
	699 CONTINGENCY		5,476.00
TOTAL TRANSFER TO CONTINGENCY		5,476.00	5,476.00
TRANSFER BUDGET FROM CONTINGENCY			

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	55340 CELEBRATIONS & ENTERTAINMENT		
01.55340.	123 OTHER DEPARTMENT WAGES		1,564.00
	59110 CAPITAL LEASE		
01.59110.	999 PRINCIPAL-POLICE - CAP LEASE		3,324.00
	59210 CAPITAL LEASE		
01.59210.	999 INTEREST - POLICE - CAP LEASE		588.00
	60000 CONTINGENT FUND		
01.60000.	699 CONTINGENCY	5,476.00	
	TOTAL TRANSFER FROM CONTINGENCY	5,476.00	5,476.00

2010 GENERAL FUND SUMMARY OF ADJUSTMENTS			
2010 Balance Remaining in contingency account at Dec. 31, 2010			73,699.05
2010 Transfer to contingency from expenses accounts			5,476.00
2010 Transfer to contingency from revenue accounts			0.00
Less: 2010 Transfer from contingency			-5,476.00
Final 2010 Contingency Balance			<u>73,699.05</u>

MAYOR’S REPORT - Mayor Knaack announced that he would welcome any ideas that anyone has for soliciting new businesses to come to Menomonie, and he announced that the Secretary of the DNR will be coming to Menomonie on September 13th to look at the lake situation.

COMMUNICATIONS AND MISCELLANEOUS BUSINESS - The agenda packet included the August monthly activity report from the police department.

MOTION was made by Schwebs, seconded by White, and carried unanimously on roll call vote to approve payment of the following claims:

<u>Claims</u>	
American Materials, LLC	\$ 691.54
CDW-G	708.05
Cardmember Services	4,060.04
Cedar Corporation	53,549.24
CVTC	140.00
Chosen Valley Testing	1,625.00
Haas Sons, Inc.	332,011.35
Halverson Bros.	18,885.00
Mid-State Int’l. Trucks of WI	348.49
Mobile Office Designs	1,627.77
NEI	15,695.97
Northwest Petroleum Service, Inc.	575.00
Pro-Tech Security Sales	8,995.00
RAM Technologies	21,764.00
Schofield, Higley & Mayer, S. C.	5,758.97
St. Croix Tree Service	1,985.00
Staab Construction Corp.	55,888.10
Steigerwald Land Services, Inc.	5,000.00
USA Bluebook	318.85
Wal-Mart	56.88
Western Petroleum	10,284.79
WI Dept. of Transportation	257,202.50
24-7 Telcom	1,086.35
<u>Parking Utility</u>	
City Treasurer	\$ 2,018.21
City Treasurer	1,092.09
Mike Kraft	185.25

MOTION to convene in closed session under Wisconsin Statutes 19.85 (1) (c), (e), and (g) for the

purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body had jurisdiction or exercises responsibility; deliberating or negotiating the purchase/sale of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved was made by Cruz, seconded by Mercil, and carried on roll call vote.

MOTION to return to open session was made by Schwebs, seconded by Cruz, and carried on roll call vote.

No action was taken.

MOTION to adjourn carried.

JoAnn L. Kadinger, City Clerk